



## IRA Charitable Transfer Instructions

The University appreciates your IRA transfer gift and wants to ensure proper handling and acknowledgment. Please notify the Gift Planning Office @ (512) 475-9632 or [giftplan@austin.utexas.edu](mailto:giftplan@austin.utexas.edu) and provide:

Donor's name, address, phone, and email address

IRA administrator – company and contact

Expected date and amount of IRA distribution/gift

Gift Designation(s) - department, endowment name, program, etc.

Please share the following instructions with your IRA plan administrator:

**Checks** - make payable to “**The University of Texas at Austin**” and send to:

Gift Planning - University Development Office  
P.O. Box 7458  
Austin, Texas 78713-7458

UT Austin Tax Identification Number: **74-6000203**

Include the account holder/donor's name on the check, and indicate gift designation(s)/purpose(s) of the gift.

**Wire Transfers** - Bank Name: Frost National Bank  
Routing or ABA #: 114000093  
Account #: 591293028  
Account Name: University of Texas at Austin  
Reference: donor name, gift designation

**Gifts of Stock/Equities** – contact the Gift Planning office before December 15

*As with any decision involving your assets, the University urges you to seek the advice of professional counsel when considering a gift to The University of Texas at Austin.*